



## Application for Employment

**PLEASE TYPE OR PRINT.**

Position Applying For:	Name (Last, First, Middle):	Other names under which you have attended school or been employed:
Street Address:		City, State & Zip:
E-Mail Address:		Home Phone: Cell Phone:
Are you eligible to work in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you 18 years of age or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If NO, what is your current age?
Are you currently employed? If Yes, where?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, what is your current job title & department?
Are you related to any current Kaffee Meister employee?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, please list name & relationship to you.
How did you learn about this employment opportunity at KaffeeMEISTER?		

### EDUCATION

Name of School	City/State	Did you graduate?	If No, # of years left to graduate	If Yes, date of Graduation	Degree received	Major
High School:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
GED:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other School:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other experiences (may be service-related or voluntary) which are relevant to the job(s) for which you are applying.						

**SKILLS:** Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert)


**WORK EXPERIENCE**-Please detail your work history for the last 10 years. Begin with your current or most recent employer. Attach additional sheets if necessary.

**PLEASE NOTE:** Kaffee Meister reserves the right to contact all current and former employers for reference information.

Dates Employed (most recent position) From: _____ To: _____		<input type="checkbox"/> Full time <input type="checkbox"/> Part-time  If part-time, # hrs./wk: <input type="checkbox"/>	Title: _____
Organization Name and Address: _____		Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate	
Supervisor's Name, Title and Phone #: _____	Other Reference Name, Title and Phone #: _____		Reason for Leaving: _____
Primary duties: _____			
Dates Employed (next most recent position) From: _____ To: _____		<input type="checkbox"/> Full time <input type="checkbox"/> Part-time  If part-time, # hrs./wk: <input type="checkbox"/>	Title: _____
Organization Name and Address: _____		Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate	
Supervisor's Name, Title and Phone #: _____	Other Reference Name, Title and Phone #: _____		Reason for Leaving: _____
Primary duties: _____			

**AVAILABILITY IS VERY IMPORTANT. Please list shifts and locations for which you would be available:**

**LOCATIONS:** El Cajon (Local Mercantile) \_\_\_\_\_ Santee (Carlton Hills Blvd) \_\_\_\_\_  
**TIMES:** I can open (as early as 5:00 a.m.) \_\_\_\_\_ I can close (as late as 10:30 p.m.) \_\_\_\_\_  
**DAYS:** Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_  
 Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_  
 Sunday \_\_\_\_\_

**Please list any times during which you would NOT be available:**

**Do you plan to be available during the Holiday season?** \_\_\_\_\_

**PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION.**

I certify that the information on this application and its supporting documents is accurate and complete. I authorize The Kaffee Meister to investigate, without liability, all statements contained in this application and supporting materials. I authorize references and former employers, without liability, to make full response to any inquiries in connection with this application for employment. I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that staff employees of Kaffee Meister serve at-will, and the employment relationship may be terminated at any time by either party, for any or no reason, other than a reason prohibited by law. If employed, I will be required to furnish proof of eligibility to work in the United States, to file a State security questionnaire and State loyalty oath, and to comply with company regulations.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_